

# OFFICE OF THE GOVERNOR

GOVERNOR-TUUYON NATHANIEL S. PORTER

15A BAY POE, NAMBE PUEBLO, NM 87506

T: (505)455-4410 FAX: (505)455-2038

NAMBE PUEBLO.ORG

HOURS: MONDAY-FRIDAY 8AM-5PM

CLOSED FOR LUNCH 12PM-1PM

## NAMBÉ NEWSLETTER

MARCH – TSIYÓPÚ

P'OE 8, 2024

"BREAKING OF LEAVES  
& SPROUTING OF  
ROOTS MONTH"

### Transfer Station Hours:

Wednesday, Saturday, Sunday  
10am-5pm. Lunch from 1pm-2pm.

### Wellness Center Hours:

Monday-Thursday 11am-7pm  
Friday-8am-5pm & Saturday 8am-12pm

Nambe Pueblo Administration is open Monday-Friday from 8AM – 5PM, we close daily for lunch from 12PM – 1PM. Please call ahead and make an appointment with the department you need assistance from. Thank you for your cooperation, stay safe and take care. For appointments call (505)455-4410.

Tribal Council meetings are held on the last Wednesday of every month. If you want to be added to the agenda to address the Council, please call Onnie at least a week prior to the meeting at 505-455-4429. Thank you.

## NOW ACCEPTING APPLICATIONS FOR LIHEAP & LIHWAP

### • Low Income Home Energy Program (LIHEAP)

Provides assistance towards Household Jemez Mountain Electric Account to those who are eligible.

### • Low Income Household Water Assistance Program (LIHWAP)

Provides assistance towards Past Due Balances on Household Water/Wastewater Account to those who are eligible.

Now accepting LIHEAP/LIHWAP Applications. As you know the Administration has the responsibility to follow the policies given to us by the funding Agency. Eligibility status will be based on the income level, family size and/or hardships in the Payment Matrix. We are asking that you assist us in following these procedures.

1. **Application** must be filled out completely.

2. **Proof of Income** provide income for last 30 days for all individuals 18yrs and older.

**Incomplete applications will not be processed**

**Please schedule appointment with Enrollment @ [enrollment@nambepueblo.org](mailto:enrollment@nambepueblo.org) or 505-455-4434**

**to pick up and drop off LIHEAP/LIHWAP Application.**



### **Mondays, Wednesdays-** BOOT

CAMP 6pm @ Wellness Center

### **Tuesday's-** Gentle Yoga 12-12:45pm

@ Yurts

### **Tuesdays, Thursdays-** Yoga 6pm @

Wellness Center

### **Thursday's-** A.A 6pm @ The Yurts

3/10- Daylight Savings begins

3/12 & 3/26- Tewa Circle 5:30-6:30pm via zoom

3/13- Storytelling 4-6pm & Family Literacy Night 5:30-6:30pm

3/15- Cultural film 10am, 1pm & 3pm

3/16- DITCH DAY @ 8am Falls gate

3/16 & 3/24- Shawl Making Sessions

3/17- Happy St. Patrick's Day!

3/19- First day of Spring!

3/24- Easter Event @ Waterfalls Kiva Bear 12-3pm

3/28- Lake and Falls opens 7am-7pm & Colorectal Cancer

Presentation 4:30-5:30 Wellness

3/29- Good Friday, Offices Closed

RE : MANDATORY IRRIGATION MEETING AND DITCH WORK

Greetings Everyone,

It is almost time for irrigation season to begin, first water will be April 1<sup>st</sup>. We will have our first MANDATORY IRRIGATION MEETING on Monday the 25<sup>th</sup> of March @6pm. I expect to see each and every irrigator at this meeting.

REMINDER: Community ditch work is on March 16<sup>th</sup> @ 8AM @ the head gates of the Highline Ditch

If you ask for irrigation water or are being given a spot on the rotation schedule this summer it is incumbent upon you to be there to do your part in getting the ditch ready for the use that you will benefit from. Even if you do not partake in irrigation but are a male member of Nanbe Owingeh from the ages of 18 to 60 you are expected to be there to help your brothers accomplish this task. I welcome those men who are married into our tribe or those who reside on the reservation and are not married to attend as your help will be greatly appreciated. I give you my word that you will be treated with the respect you deserve.

Irrigation water is given without prejudice or favor in the Pueblo of Nambe.

This year will be an especially productive year, as the Pueblo of Nambe is moving ahead in regards to the Department of the Mayordomo ( surface and groundwater) and controlling our own destiny as we move away from the status quo. No longer will we be beholden to any certain entity with respect to irrigation water, so I have developed our own release schedule that goes from April 1st to September 31<sup>st</sup>. This schedule will guarantee that we don't run out of water early in late August or September as in previous years. I am working hard to ensure that the Pueblo of Nambe is in compliance with the Aamodt Settlement, but first and foremost, I am working to guarantee that our Pueblo is in a winning position in regards to water, now and moving into the future. I will see you at the meeting, please be prompt as we have a lot to cover.

Respectfully,

Michael R. Lujan

Mayordomo, Pueblo of Nambe

505 920 7216

# Tewa Language Program



Tsiyópú P'óe



## Breaking of Leaves & Sprouting of Roots Month

### Shawl Making Sessions

Please bring your finished projects or projects still being worked on. Also, please bring any borrowed tools & other materials.

Next Sessions: Saturday,  
3/16/24 & 3/23/24  
9am – 12pm

Multipurpose Room



### Tewa Circle

= Zoom Sessions =

3/12/24 & 3/26/24

5:30pm – 6:30pm

= Email or Call for  
Zoom Link =

### Next Storytelling Event

This will be our last storytelling for the Winter Season, please join us. Dinner will be served and prepared by our Teens.

Wed. March 13, 2024  
4pm to 6pm

Tewa Roots Society  
Basecamp Teen Center



### Cultural Film Showing

Friday, March 15, 2024

Show times: 10am, 1pm & 3pm

= Native America, Season 2 =  
= New Worlds =

Please come join!

Please no phones. This is a time to unplug from your electronic devices. No recording or taking pictures while watching these films.

Kuu dah woh haa!



505-455-4417

[vmartinez@nambepueblo.org](mailto:vmartinez@nambepueblo.org)



# NAMBE PUEBLO SUMMER YOUTH PROGRAM

THE HEALTH, WELLNESS & EDUCATION DEPARTMENT WILL BE OFFERING THE SUMMER YOUTH PROGRAM FOR TRIBAL MEMBER CHILDREN AND ANY OTHER CHILDREN WHO RESIDE ON THE PUEBLO. REGISTRATION WILL BE OPEN FOR STUDENTS K-5TH GRADE. (STUDENTS MUST BE 6YRS OLD DUE TO FIELD TRIP AGE LIMITS)



**OUR PROGRAM WILL RUN TUESDAY THROUGH THURSDAY 7:30AM-5:30PM [AT] THE NAMBE PUEBLO WELLNESS CENTER STARTING ON JUNE 4TH TO JULY 25TH**

IF YOU ARE INTERESTED IN REGISTERING YOUR CHILD FILL OUT THE REGISTRATION FORM ATTACHED AND TURN IN TO ANY STAFF AT THE NAMBE PUEBLO WELLNESS CENTER BY APRIL 29TH.





# NAMBE PUEBLO SUMMER YOUTH PROGRAM REGISTRATION FORM



Name: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_ Shirt Size: adult / youth XS S M L XL 2XL other \_\_\_\_\_

Parent/Guardian: _____
Cell Phone: _____
Work Phone: _____
Home Phone: _____

Height \_\_\_\_\_  
Weight \_\_\_\_\_

Parent/Guardian: _____
Cell Phone: _____
Work Phone: _____
Home Phone: _____

Names of those authorized to pick up your child: \_\_\_\_\_

*No one else will be allowed to pick up your child unless you have made prior arrangements WITH STAFF.*

**In case of an emergency or misconduct of your child please list names below for immediate contact:**

- 1) Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Contact # \_\_\_\_\_
- 2) Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Contact # \_\_\_\_\_

**In case of medical emergency please fill out the following:**

Hospital: \_\_\_\_\_ Hospital # \_\_\_\_\_ Chart#: \_\_\_\_\_ Doctor: \_\_\_\_\_

**Does your child have allergies or medical conditions that the Program should be aware of, please list:**

\_\_\_\_\_

**List any medications needed for allergies and/or medical conditions:**

\_\_\_\_\_

**Can the Nambe Pueblo Summer Youth Program administer the following medications to your child if necessary?**

Ibuprofen	Yes / No	Loratadine (Allergies/allergic reaction)	Yes / No
Acetaminophen (cold symptoms)	Yes / No	Cough Drops	Yes/No
		Others	_____
		Parent/Guardian needs to provide	
*	*	*	*
*	*	*	*
*	*	*	*
*	*	*	*

### Release of Liability & Permission

I give permission for my child \_\_\_\_\_ to attend all on site and off site activities with the Summer Youth Program sponsored by the Nambé Pueblo Tribal Programs. I understand that my child will be transported by staff, using vehicles issued to them by Nambé Pueblo. I shall not hold the Pueblo of Nambé or the Employees providing services and activities liable for any accidents, injuries, or loss of personal property that may occur during any activities, nor during travel to and from activities. It is my responsibility as a parent, to provide all information necessary just in case of an injury or accident that may occur; this is to insure that my child may receive assistance immediately.

\_\_\_\_\_  
Parent or Legal Guardian Signature

\_\_\_\_\_  
Date

## Photo Permission

I give permission for my child \_\_\_\_\_ to be photographed/filmed by staff or an appointee. These videos/pictures will be used for our photo album, grant reports and other to promote the program.

\_\_\_\_\_  
Parent or Legal Guardian Signature

\_\_\_\_\_  
Date

**Please read with your child and sign, Thank you!**

### Rules of Conduct:

1. Listen and follow directions that the staff gives you.
2. Clean up after yourself.
3. Participate in all activities.
4. Be respectful of one another, no swearing, or taking pictures or videos of others without their consent.
5. Use equipment in the proper manner, do not break it or misuse it.
6. No Fighting, bullying, name calling or anything that would constitute violent behavior towards others or yourself.
7. No stealing or taking of anyone else's property.
8. No vandalism.
9. No possession of alcohol, cigarettes and any drugs or under the influence of any substance.

### Responsibility of the Parent:

1. **It is your responsibility to have your child picked up at 5:30pm.**
2. If you allow your child to stay until the wellness center closes; **your child needs to be picked up at 6:45pm and understand that the staff is no longer responsible for them after 5:30pm.**
3. If you are late in picking up your child and have not made prior arrangements with staff after three offenses your child will be suspended from program for a week.
5. You are to notify staff of any changes to this form, especially contact phone numbers.

### Policy for Not following Rules of Conduct: Please refer to Code of Conduct Numbers

1. First Offense Verbal Warning (unless it is #6,7,8,9 of Rules of Conduct)
2. Second and Third Offense will be a time out.
3. Four Offense will be sent home early.
4. Rules of Conduct #6 and #7, parent will be called, child will be picked up immediately, and a plan of action will be done.
5. Rules of Conduct #8 and #9, police and parent will be called, child will be picked up immediately, and a plan of action will be done.

\_\_\_\_\_  
CHILD

\_\_\_\_\_  
PARENT/GUARDIAN

**Please understand that we want all children to feel safe, have a fun time, and learn. We want to teach your child that it is important to be respectful of each other, community property, and to follow rules.**

**We are not responsible for lost, stolen, or damaged electronics.  
Please keep at home.**

**This program is to incorporate the importance of  
physical fitness, healthy eating and education.**



LAND-GRANT  
PROGRAMS

*Presents*

# **Indigenous Youth Ag**

*Free Program for Youth Ages 5-17*

**March 8 - April 12 , 2024**

**Every Friday 3-5 pm**

**Location: Greenhouse & Student Union Building**

**March 8 Burger and Indian Taco Plants/ Plant Needs/ Plant Relatives**

**March 15 Recycled Paper Planter/ Seed Paper/ Starting Seeds in the Greenhouse**

**March 22 Maintenance/ Plant Parts We Eat/ A Place to Grow**

**March 29 How Watery Are You?/Transplanting Seedlings in the Greenhouse/ Seed Balls**

**April 5 Beneficial and Pesky Insect Relatives/Pollinator Simulator**

**April 12 Container Garden**

For more information contact Teresa K Quintana at  
[teresa.quintana@iaia.edu](mailto:teresa.quintana@iaia.edu)



More info at  
[iaia.edu/outreach/land-grant/](http://iaia.edu/outreach/land-grant/)



# WIOA ADULT EMPLOYMENT & TRAINING SERVICES

DOWNLOAD APPLICATION  
AT - [WWW.ENIPC.ORG](http://WWW.ENIPC.ORG)

## HOW WE CAN ASSIST:

- **ACADEMIC**
- **OCCUPATIONAL/JOB TRAINING**
- **GED PREPARATION**

SERVICE AREA: NAMBE PUEBLO, PICURIS PUEBLO,  
POJOAQUE PUEBLO, TESUQUE PUEBLO, SAN ILDEFONSO  
PUEBLO, SANTA CLARA PUEBLO

APPLICATIONS AVAILABLE!  
ENIPC EDUCATION OFFICE  
510 PASEO DE ONATE,  
ESPANOLA, NM 87532  
505-692-2056







**NAMBE  
PUEBLO  
PRESENTS**

# EASTER EGG HUNT



**NAMBE FALLS  
BIG RAMADA AREA**

**SUNDAY | APRIL 24th  
12-3pm**

**Bring the family and join us for a fun  
afternoon at the Falls. Bring your own  
chairs or blanket. Don' forget to bring your  
basket!**

**FOOD | CELEBRATION | PRIZES**





**Get your Fishing, Camping, & Hiking gear ready!**

**The Nambé Falls and Lake Recreation Area**

**Will be opening for the 2024 Season**

**Thursday, March 28, 2024 at 7:00 am**

**Call the Nambé Falls Ranger Station for more info**

**(505) 455-2304**

**FB: NAMBE Pueblo Rangers    Web: [www.visitnambefalls.org](http://www.visitnambefalls.org)**



# FACT

COLORECTAL CANCER IS THE MOST PREVENTABLE, BUT LEAST PREVENTED CANCER.



Are you 45 through 75 years of AGE?

If so, you should attend our Colorectal Cancer Presentation

on March 28, 2024 at the Wellness Center from 4:30 to 5:30pm

## Most Common Cancers in New Mexico American Indians, 2016-2020

Males		Females	
Rank	Cancer	Rank	Cancer
1	Prostate	1	Breast
2	Kidney	2	Colorectal
3	Colorectal	3	Uterine
4	Liver	4	Kidney
5	Stomach	5	Brain

Source: New Mexico Tumor Registry

## Colorectal cancer is preventable, but . . .

only **23%**

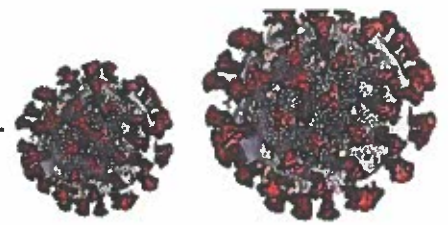
of Native American men and women in the Indian Health Service Albuquerque Area are up-to-date with colorectal cancer screening (FY22).

**59%**

of Native Americans in New Mexico are diagnosed at regional or distant stages of colorectal cancer

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## COVID-19 Vaccine Update for SENIORS



Centers for Disease Control and Prevention (CDC) new recommendation for adults aged 65 years and older to receive an additional dose of the updated 2023-2024 COVID-19 vaccine. This is the same formulation which became available in Fall 2023. The additional dose should be given at least 4 months after receipt of their last COVID-19 dose. This recommendation was made based on data continuing to show an increased risk of severe disease, hospitalization, and death from COVID-19 in older adults, the expected benefit of boosting immunity in this population, and the favorable safety profile seen with this vaccine. Nationally, more than half of COVID-19 hospitalizations from October 2023 to December 2023 occurred in adults aged 65 years or older. Current data from New Mexico reflects this trend among older adults as well, with those aged 75 years or older at especially increased risk.

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### Attention Seniors 55 and over, Senior Farmers Market Nutrition Program

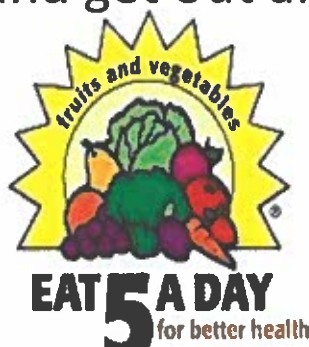
Applications can be picked up at the wellness center desk or CHR's can drop one off. Below are the income guidelines. When submitting application, whoever has the lowest income in your household put it under that person. Even if you are married and claim anyone in your house.

\$1,986.00 per 1 in household  
\$2,626.00 per 2 in household  
\$3,386.00 per 3 in household  
\$4,086.00 per 4 in household



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Remember to eat 5 a day vegetables and fruits,  
Exercise at least 150 minutes a week.  
Take daily walks and get out and get some fresh air.





**March 2024**

**Lunch Menu**

**Lunch served 11:30-12:30**

**Meals are \$2.00 for non-seniors**

**Nambe Pueblo Senior Center**

**55 Tayeh Huu U**

**Santa Fe, NM 87506**

**505-455-2770**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> Pancakes, Eggs Hashbrowns, Fruit & Milk	<b>2</b>
<b>3</b>	<b>4</b> Salsbury Steak w/ mashed potatoes, roll, vegetable medley, & Fruit	<b>5</b> Posole w/ red chile Tortilla, fruit & Milk	<b>6</b> Turkey Sandwich Baked Chips, Fruit & Milk	<b>7</b> Lemon Pepper Chicken Wild Rice, Veggies Fruit & Milk	<b>8</b> Tuna Sandwiches Baked Chips, Fruit Milk	<b>9</b>
<b>10</b>	<b>11</b> Beans w/ red chile Corn, tortilla Fruit Milk	<b>12</b> BBQ Rib Sandwich Coleslaw, baked beans Fruit & Milk	<b>13</b> Grilled Cheese, Soup & Crackers, Fruit & Milk	<b>14</b> Green Chile Stew Tortilla Fruit & Milk	<b>15</b> Fish Sandwich, Coleslaw, tartar sauce, fruit & Milk	<b>16</b>
<b>17</b>	<b>18</b> Spaghetti w/ meatballs, Garlic bread, greenbeans Fruit	<b>19</b> Been & Beef Tostada Garnish, Salsa, fruit Milk	<b>20</b> Squash w/ bacon Green chile, corn bread Fruit & milk	<b>21</b> Turkey Wrap Garnish Chips	<b>22</b> Biscuits & gravy w/ hashbrown eggs, fruit Milk	<b>23</b>
<b>24</b> 	<b>25</b> Chef Salad Soup, crackers Fruit & Milk	<b>26</b> Chicken Fried Steak Mashed potatoes, white gravy, veggies Fruit & Milk	<b>27</b> Green Chile Cheeseburgers Fries, Fruit & Milk	<b>28</b> Ravioli w/ Steamed veggies, garlic bread, & Fruit	<b>29</b> Oatmeal w/ toast & Jelly Fruit & Milk	<b>30</b>
<b>31</b>						<b>Menu Subject to change.</b>

# March 2024

# Nambe Senior Center

## Activities Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> Exercise Day 1:30-2:30	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> Medicare 101 11am-2pm March Birthday Bingo 11am-1pm	<b>7</b> Art Therapy 12-1	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> Art Therapy 12-1	<b>15</b> Exercise Day 1:30-2:30	<b>16</b>
<b>17</b>	<b>18</b> March Art Activities 10am-11:30am	<b>19</b>	<b>20</b> Nambe Pueblo CHR Screening Services 12pm-1pm	<b>21</b> Art Therapy 12-1	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b> Art Therapy 12-1	<b>29</b> Exercise Day 1:30-2:30	<b>30</b>
<b>31</b>						



# L'ORÉAL

FUND FOR WOMEN



UNITED NATIVES  
PRESENTS

## FREE TELE-MENTAL HEALTH SERVICES PROVIDED TO MMIWR IN NEW MEXICO

- For MMIWR and/or their relatives
- Participants will receive 10 free sessions
- All sessions provided via telehealth

**“Providing Quality Care To Our  
Native Communities”**

**Book Now**

[therapy@unitednatives.org](mailto:therapy@unitednatives.org)

Call 602-799-8187



**DEAR TRIBAL LEADER LETTER**  
**Announcement for Anti-Fraud Efforts**

March 7, 2024  
Via Email

Dear Tribal Leader & Urban Indian Organization Leader:

The Inspector General for the Social Security Administration (SSA) has designated **March 7, 2024**, as **National “Slam the Scam” Day**—an outreach campaign to raise public awareness of Social Security scams and other government imposter scams. This is part of [National Consumer Protection Week](#), March 3 - 9, 2024. We are asking you to share information about “Slam the Scam” Day with your Tribal members, friends, and family.

In 2023, the Federal Trade Commission (FTC) received over 228,282 [complaints of government imposter scams](#), with Social Security as the most frequently impersonated agency. Over 14% said they lost money to a scammer — a total of more than \$126.5 million for Social Security scams. To prevent further losses, we urge everyone to use caution when receiving calls from someone claiming to be from a government agency and recognize the basic signs of a scam to stop fraudulent activity.

Be aware of the following please:

- Scammers **pretend** to be from an organization you know to gain your trust.
- Scammers say there is a **problem** or a prize.
- Scammers **pressure** you to act immediately.
- Scammers tell you to **pay** in a specific way.

Remind your Tribal members, friends, and family to take the following actions:

- Hang up on suspicious calls from “government officials” who are **calling about a problem** with your Social Security number or account.
- NEVER make payments with gift cards, wire transfers, or by mailing cash.
- **Report Social Security scams** to [oig.ssa.gov/report](https://oig.ssa.gov/report).
- Report other scams to [ReportFraud.ftc.gov](https://ReportFraud.ftc.gov).

We ask that you please read and share our [Scam Awareness Toolkit](#) and [Scam Alert](#) infographic. And for additional resources and activities, please visit FTC’s [National Consumer Protection Week](#). Together, we will remain vigilant against government imposter scams and help protect your Tribal members, friends, and family from fraud.

Sincerely,

Richard O. Litsey, Director  
Renee Ferguson, Deputy Director  
Office of Native American Partnerships  
Office of the Commissioner  
Social Security Administration





## **JOB ANNOUNCEMENT**

The Pueblo of Nambe is seeking to fill one (1) temporary position for the  
**Summer Youth Enrichment Program.**

### **PUEBLO OF NAMBE**

### **POSITION CLASSIFICATION & DESCRIPTION**

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<b>POSITION TITLE:</b>	<b>Summer Enrichment Nutrition Cook</b>
<b>CLASSIFICATION:</b>	<b>Non-Exempt-Temporary (nine weeks)</b>
<b>DEPARTMENT:</b>	<b>Health, Wellness and Education</b>
<b>SUPERVISOR:</b>	<b>Health, Wellness, and Education Coordinator</b>
<b>PAY:</b>	<b>\$17 per hour</b>

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#### **Position Summary:**

The Nutrition Leader is a temporary 3-5 days a week/nine-week position, up to 40 hours per week. They will work with the Youth Program under the Health, Wellness, and Education Department. They will follow their scope of work that involves working with youth and food preparation. This position requires a person that possesses patience and someone who is dynamic enough to respond to a wide variety of challenges in dealing with youth from the ages of 6 years through 13 years of age. This individual is required to attend all youth contact days.

#### **Essential Duties & Responsibilities**

- Carryout scope of work for summer youth activities during the entire nine weeks of operation.
- Will serve as a positive role model throughout the Summer Enrichment Program.
- Purchase, prepare, and serve food.
- Discipline as necessary and with tact.
- Participate in activities in a positive manner.
- Other duties assigned.

#### **Minimum Qualifications:**

- Must pass a background and drug test.
- **Must have a valid New Mexico driver's license and be insurable through the Pueblo of Nambe.**
- Must possess a high school or GED Equivalent, or be in high school.
- Must be First Aid/CPR Certified or willing to obtain certification.
- Must have Food Handler's Card or be willing to obtain.
- Be willing to work a flexible schedule.
- Must have some experience working with children from the ages of 6-13.
- Must be professional, friendly, courteous, and a positive attitude at all times.

## **Position Open Until Filled**

**15A Bay Poe, Nambe Pueblo, NM 87506  
505-455-4410/Fax 505-455-2038**

*Indian Preference: Preference will be given to qualified individuals of Native American descent.  
Equal Opportunity Employer & Drug-Free Workplace*



Pueblo of Nambe  
**JOB ANNOUNCEMENT**

**POSITION TITLE:** Youth Program Leader  
**CLASSIFICATION:** Non-Exempt-Part Time Regular Employee 20-30 hours per week  
**DEPARTMENT:** Health, Wellness and Education  
**SUPERVISOR:** Health, Wellness, and Education Coordinator  
**PAY:** \$15 per hour

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**Position Summary:**

The Youth Program Leader will work 20 hours a week from August to May (Monday -Friday) and 30 hours per week for June and July (Tuesday, Wednesday, and Thursday). They will work under the Health, Wellness, and Education Department and with other Tribal Departments. They will follow their scope of work that involves working with youth in their participation throughout the After-School Program and Summer Youth Program. This position requires a person that possesses patience and someone who is dynamic enough to respond to a wide variety of challenges in dealing with youth from the ages of 5 years through 12 years of age. Follow Guidelines including applicable laws, rules and regulations, Nambé Pueblo policies and procedures, and supervisor and administrative instructions and directives.

**Essential Duties & Responsibilities**

- Will serve as a chaperone, positive role model, and actively engage with children.
- Transport youth to scheduled events.
- Discipline as necessary and with tact.
- Participate in activities in a positive manner.
- Other duties assigned.

**Minimum Qualifications:**

- Must pass a background and drug test.
- **Must have a valid New Mexico driver's license and be insurable through the Pueblo of Nambe.**
- Must possess a high school or GED Equivalent, or be in high school.
- Must be First Aid/CPR Certified or willing to obtain certification.
- Be willing to work a flexible schedule.
- Must have some experience working with children from the ages of 5-12.
- Must be professional, friendly, courteous, and a positive attitude at all times.
- Must maintain confidentiality.

**Position Open Until Filled**

**505-455-2036/Fax 505-455-2038**

*Indian Preference: Preference will be given to qualified individuals of Native American decent.  
Equal Opportunity Employer & Drug-Free Workplace*



# SCHEDULE A HIRING AUTHORITY

Schedule A helps individuals with special circumstances get appointed to Forest Service positions, allowing everyone the opportunity to make a lasting impact and help sustain the Nation's forests and grasslands.

The Schedule A hiring authority is used to appoint individuals with severe physical disabilities, psychiatric disabilities, and intellectual disabilities. Those under Schedule A may qualify for conversion to permanent status after 2 years of service. The Forest Service does not determine who is eligible for Schedule A.

## Eligibility Requirements

- Noncompetitive eligibility applies to any grade level and occupational series, as well as any type of appointment (temporary, term, seasonal, permanent).
- The individual can be converted to any occupational series or grade after completing a 2-year probationary period.
- Documentation of disability from a licensed medical professional, licensed vocational rehabilitation specialist, or an agency that issues disability benefits is required.
- This documentation needs to state that you “have a severe disability that qualifies this person for consideration under the Schedule A hiring authority for Persons with Disabilities [5 CFR 213.3102 (u)].” The letter does not need to disclose specifics details about your disability.
- Individuals with Schedule A eligibility who are current career/career conditional employees may still pursue career advancement noncompetitively under Schedule A, as well as competitively; however, if selected under Schedule A, completing a 2-year probationary period is still required.

## Veterans and Schedule A

- Veterans “30% or More Disabled” may obtain Schedule A Certification from the Department of Veterans Affairs’ Vocational Rehabilitation & Employment (VR&E) Program.
- Any veteran with a disability covered under the Americans with Disabilities Act (ADA) definition of “disability,” whether service-connected or not, may qualify.
- When filling out a competitive vacancy announcement using Schedule A, hiring officials must still apply veteran preference to the pool of qualified Schedule A applicants. Veterans with qualifying disabilities, whether service-connected or not, should consider obtaining Schedule A Certification to gain access to this additional hiring avenue.



Forest Service photo by Andy McMillan, Team Pathways2Solution





## How to Apply

With Schedule A certification, hiring officials may opt to hire you without posting or publicizing a position; however, many Forest Service job announcements on USAJOBS also accept positions under Schedule A, 213.2102(u). Your eligibility provides opportunity, but does not guarantee you a job within Federal employment.

The Forest Service accepts all job applications on USAJOBS. USAJOBS connects job seekers with Federal employment opportunities across the United States and around the world. To apply for a position in the Forest Service:

Step 1: Visit [www.USAJOBS.gov](http://www.USAJOBS.gov).

Step 2: Create a USAJOBS profile.

Step 3: Upload or create a Federal resume.

Step 4: Search for jobs in USAJOBS.

Step 5: Review the job announcement.

Step 6: Apply! On the application, include your interest and eligibility to be considered noncompetitively under Schedule A.

More information on Forest Service careers, benefits, and opportunities is available on [fs.usda.gov/fsjobs-events](http://fs.usda.gov/fsjobs-events). If you would like to speak directly to a Forest Service recruiter, please send an email to [SM.FS.recruiting@usda.gov](mailto:SM.FS.recruiting@usda.gov).



Forest Service photo by Tanya Flores





United States Department of Agriculture



## Veterans Hiring Information

**A career with the Forest Service is a job working for nature, managing and caring for more than 193 million acres of our nation's most magnificent lands. The opportunities are as endless as the views. Working for the Forest Service means protecting the fresh water millions of Americans drink, managing the country's renewable resources, and sustaining the beauty of America's landscapes. Work for the Forest Service and leave your legacy on nature for future generations!**

### Veterans

Individuals who served on active duty in the U.S. Armed Forces, and were separated under honorable conditions, may be eligible for special hiring authorities. Visit [www.fedshirevets.gov](http://www.fedshirevets.gov) to find out more about veteran hiring.

### Veteran Hiring Authorities

Special hiring authorities for veterans are appointing authorities that agencies can use entirely at their discretion to place veterans in jobs. Veterans are not entitled to appointment under any of these authorities. Veterans must provide acceptable documentation of their preference and/or appointment eligibility for veteran hiring authorities. Vacancy announcements will clearly state who may apply. The copy of the DD214, "Certificate of Release or Discharge from Active Duty," submitted with an application must show a veteran's character of service. Service must be under honorable conditions (honorable or general) for eligibility under veteran special hiring authorities. If claiming 10-point preference, veterans will also need to submit a Standard Form (SF-15), "Application for 10-point Veterans' Preference."

### Veterans Employment Opportunity Act of 1998 (VEOA)

Veterans Employment Opportunity Act of 1998, as amended (VEOA), is a competitive service appointing authority that can only be used when filling permanent, competitive service positions. It cannot be used to fill temporary, term, or excepted service positions.

### Eligibility Requirements:

- Preference eligibles include a veteran who substantially completed 3 or more years of active service (meaning active duty in a uniformed service and includes full-time training duty, annual training duty, full-time National Guard duty, and attendance, while in the active service, at a school designated as a service school by law or by the Secretary concerned);
- OR those family members entitled to derived preference.

The USDA is an equal opportunity provider, employer, and lender.

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Veterans may apply to positions announced under merit promotion when an agency is hiring outside of its workforce. As a VEOA eligible, veterans are not subject to geographic area of consideration limitations. They must rate and rank among the best qualified in order to be considered for appointment. Under VEOA veterans may be appointed to any occupational series they are qualified for and at any grade level.

### **Veterans' Recruitment Appointment (VRA)**

Veterans' Recruitment Appointment (VRA) is an excepted authority that allows agencies to appoint eligible veterans without competition.

#### **Eligibility Requirements:**

- Are in receipt of a campaign badge for service during a war or in a campaign or expedition;
- OR are a disabled veteran;
- OR are in receipt of an Armed Forces Service Medal for participation in a military operation;
- OR are a recently separated veteran (within the last 3 years).

Veterans may be appointed to any occupational series they are qualified for up to the GS-11 level (or equivalent). This authority can be used to make permanent, temporary (not to exceed 1 year) or term (more than 1 year, but not more than 4) appointments to positions in the competitive service. For permanent positions: after successfully completing 2 years, veterans will be converted to the competitive service.

### **30% or More Disabled Veteran**

30% or More Disabled Veteran allows any veteran with a 30% or more service-connected disability to be non-competitively appointed.

#### **Eligibility Requirements:**

- Retired from active military service with a service-connected disability rating of 30% or more;
- OR have a rating by the Department of Veterans Affairs showing a compensable service-connected disability of 30% or more.

Veterans may be appointed to a position in any occupational series and grade that they qualify for. This authority can be used to make permanent, temporary (not to exceed 1 year) or term (more than 1 year, but not more than 4) appointments in the competitive service. The initial appointment must be for at least 60 days. For permanent positions, veterans may be converted to a career/career-conditional appointment at any time during the initial temporary or term appointment.

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